

PLANNING BOARD MEETING
Wednesday, November 5, 2014

Hale Middle School
55 Hartley Road
Stow, MA

1.	7:00 PM	Call to Order
2.		Review Correspondence and Minutes
3.	7:05	Public Input
4.	7:10	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:15	Planner's Report

Public Hearings

1.	7:30	Collings Foundation Site Plan Approval and Erosion Control Special Permit
----	------	---

CORRESPONDENCE:

10.22.2014 FROM: Steve Moore – RE Flights in and out of Crow Island prior to 1982
10.30.2014 FROM: Richard Kemp – RE Flights in and out of Crow Island in 1980.
10.30.2014 FROM: Metrowest Collaborative Development – RE Regional Update
10.30.2014 FROM: Steve Keith, Pembroke NH – RE In favor of Collings Foundation expansion
10.29.2014 TO: Town Counsel – Review of draft covenant from Distinctive Acton Homes
10.29.2014 TO: Tom French – RE clarification of Planning Board site visit to Collings Foundation
10.28.2014 TO: Distinctive Acton Homes – RE Inadequacy of Draft Covenant
10.15.2014 FROM: Secretary of the Commonwealth – RE Massachusetts Historical Commission questions and clarifications on Lower Village Traffic Safety and Improvement Project.
10.21.2014 FROM: Cambridge Appleton Trust – Monthly Solar Escrow Account Summary
10.17.2014 FROM: Ron Gerhard – Airplane Noise Violation at Collings Foundation

TOWN BOARDS AND COMMITTEES:

10.29.2014 FROM: Laura Spear – Response to Housing Production Plan Survey
10.25.2014 Conservation Commission – Order of Conditions – 41 Hale Road Trust
10.25.2014 Conservation Commission – Determination of Applicability – 514 Great Road Not subject to review

AREA TOWN BOARDS AND COMMITTEES:

11.2.2014 Boxborough Board of Appeals – Legal Notice – RE construction of walkways and erosion control measures at 172 Mass Ave.
11.3.2014 Sudbury Board of Appeals – Notice of Decision – RE Sign Special Permit
11.3.2014 Sudbury Board of Appeals – Notice of Decision – RE Demolition of existing house and construction of 3,300 sqft single family dwelling.
11.3.2014 Sudbury Board of Appeals – Notice of Decision – RE Approval of 55 and over community
10.29.2014 Maynard Planning Board – Legal Notice – RE Public Hearing Continuance for Skylight LLC.
10.24.2014 Hudson Zoning Board of Appeals – Legal Notice – RE Special Permit for Accessory Apartment at 10 Dewey Street.
10.23.2014 Bolton Planning Board – Legal Notice – Hammerhead Lot Special Permit off West Berlin Road
10.23.2014 Bolton Planning Board – Legal Notice – Special Permit modification to modify hours of operation for 78 Home subdivision under construction.
10.23.2014 Bolton Planning Board – Notice of Decision – Bank at 562 Main Street
10.23.2014 Hudson Board of Appeals – Legal Notice – Accessory Dwelling Unit Special Permit
10.22.2014 Sudbury Board of Appeals – 4 Notices of Decision – RE Sign, accessory Dwelling unit and canine boarding.
10.20.2014 Bolton Zoning Board of Appeals – Variance Decision – Side yard setback at 125 Still River Road

LOOKING AHEAD

- 11.12.2014 Planning Board Meeting
- 11.19.2014 Planning Board Working Meeting
- 12.3.2014 Spring Hill Estates Public Hearing Continuance

Upcoming	Begun	Done
----------	-------	------

<i>Task</i>	<i>Priority</i>	<u>Long</u> <u>Median</u> <u>ShortTerm</u>	<u>Timeline to</u> <u>begin</u>	<u>PB Member(s)</u>
Lower Village Planning Effort			Summer/Fall 2014	All
Review and Update sign bylaw	H	S		
Update Lower Village Zoning	H	S		
Establish Design Guidelines	H	S		
Traffic/Streetscape Final Design Plans				
Est. Natural Resource Protection Zoning Bylaw			Summer 2013	All Staff and Kathy Sferra to Draft
Review draft by-law for NRPZ	H	S		
Schedule meetings with other boards when draft is complete	H	M		
Discuss Open Space and Conservation Restriction policy with Town Boards	H	S		
Gleasondale Village Planning Effort			Summer 2013	All
Assess formation of neighborhood committee	H	S		
Begin discussions with Hudson re: water	H	S		
323 Great Road Open Space Purchase	H	S	Ongoing Monitoring of Project Status	
Input to BOS and Conservation Commission re: uses for Conservation Land	H	S		
Continue to work with Church on access/egress				
Adopt FEMA FIRM Update	H	M		